

Family Connections Program

Position Description

Position Title: Family Home Visitor

Reports To: Family Connections Coordinator

Function:

Provide intensive, long-term home visitation services to newborn/young children and their families within the Leduc Area.

Principle Duties and Responsibilities:

- A. Promote positive/healthy parenting and prevention of child abuse and neglect.
 - 1. Build a trusting relationship with family members using a respectful, friendly, non-judgmental approach.
 - 2. Empower and encourage parents in their parenting roles.
 - 3. Recognize and increase awareness of family strengths and achievements utilizing the 40 developmental assets framework. Support families to build on their strengths.
 - 4. Increase parent's awareness in areas such as child development, basic child care, life skills, social skills, healthy functioning and stress management.
 - 5. Recognize and work with parents regarding healthy bonding and child's increase in skill levels.
 - 6. Enhance parent-child interaction and foster child growth and development through role modeling.

- B. Support family functioning in areas such as social skill development, social supports and use of community resources.
 - 1. Become knowledgeable of community resources.
 - 2. Provide relevant and current information and referrals to community resources.
 - 3. Assist families to connect with appropriate programs/agencies.
 - 4. Advocate for and with families where appropriate and necessary.
 - 5. Assist families to overcome barriers and stigma when necessary.
 - 6. Encourage and support family involvement in community activities.
 - 7. Follow-up regarding family involvement in community activities.

- C. Administration
 - 1. Maintain client files and statistics.
 - 2. Ensure intake/case conferences with Coordinator occur on a regular basis.
 - 3. Keep accurate and up to date written records of plans, visits, observations and evaluations.
 - 4. Ensure information for reports is available to the Family Connections Coordinator.
 - 5. Ensure the Coordinator is informed of any requests for changes to plans, concerns, issues regarding children, parents and/or community.
 - 6. Assist Coordinator as required.

Other Duties:

1. Maintain contact with referral/service agencies.
2. Promote Family Connections Program.
3. Participate in Leduc County Health and Safety Plan.
4. Adhere to Leduc County Administration Policy Manual/FCSS policies and guidelines.
5. Perform other related duties as required.

Outcomes:

Program/Service Long Term Outcomes

1. Optimal healthy growth and development of very young children.
2. Children are free from abuse and neglect.
3. Increased support to parents with young children.
4. Increased community capacity to deliver effective Family Connections program.

Qualifications, Abilities and Skills:

This position requires:

- a minimum 2-year diploma or equivalency in human services, experience working with families and good knowledge of child development and family dynamics
- the ability to establish therapeutic alliance with families on behalf of children with strong relationship-building and interpersonal skills
- ability to work with families in their own environment
- ability to work flexible hours
- the ability to be respectful, collaborative team member
- Current Driver's License & reliable vehicle