

## Charitable Donation Receipt for Meals on Wheels Drivers

The Town of Vegreville is prepared to offer an opportunity for Meals on Wheels (MOW) drivers to obtain a receipt for mileage incurred while delivering meals. Mileage can be claimed as a donation to the Meals on Wheels program and a charitable donation receipt will be issued for income tax purposes.

- Drivers are eligible for mileage claims while actually on the delivery route, not for mileage from your residence to and from the hospital kitchen.
- Mileage claim forms are available at the FCSS office, 4829-50 St. Vegreville AB T9C 1R7 Ph: 780-632-3966 Fax: 780-632-3935
- It is the driver's responsibility to keep an accurate record of mileage on the mileage claim form and submit the completed forms at the end of the calendar year. Mileage claims are then verified with the MOW coordinators' records.
- Volunteer drivers are not required to keep a log of their mileage unless they plan to claim it for their income tax.
- Mileage forms being submitted for income tax purposes are processed once a year in January. The forms must be received in the FCSS office no later than the last Friday in January.
- Please contact me with any questions or concerns. My phone number at work is 780-632-3966, or you can send me an e-mail at [volunteers@vegreville.com](mailto:volunteers@vegreville.com)

Again, thank you so very much for the time, the gasoline, the efforts, and the friendliness you put into this program. By offering this tax receipt, we are in a small way thanking you for your service, as we realize that the increasing price of gas puts increasing pressure on the resources of our volunteers.

Lisa Topilko  
Coordinator, Meals on Wheels

