

DATE: May 25, 2023  
TO: FCSS Board Chairs and Board Members or CAOs where an FCSS Board is not in place  
FROM: Lynn Smid, Secretary  
Family and Community Support Services Association of Alberta (FCSSAA)  
RE: **Call for Resolutions for 2023 FCSSAA Annual General Meeting (AGM)**

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Greetings everyone,

The 2023 FCSSAA Annual General Meeting will be held on Friday, November 24 at 10:30 AM.

The FCSSAA Board is mandated, by way of our Constitution, Strategic Plan and AGM Resolutions, to represent our members to the best of our abilities. The FCSSAA bylaws state that the Board will:

“investigate and pursue common issues and concern affecting Municipal preventive social programs” and

“advocate on behalf of local communities and programs to the general public, municipal governments, regional service/governance bodies, provincial agencies and authorities and national agencies and authorities”.

The resolution process is one of several ways for local FCSS boards or municipal councils to bring forward issues that are of importance to FCSS province-wide. Resolutions allow the FCSSAA membership to determine what action, if any, your FCSSAA Board should take to address the issues.

The FCSSAA Board is committed to addressing issues identified, and liaising with appropriate partners in the provincial government and allied stakeholders. Your FCSS Board (be that FCSS or Community Services) or municipal Council is encouraged to submit resolutions, however, you are reminded that resolutions must fall within the scope of the FCSSAA and its relationship with the Ministry of Community and Social Services. They must also address topics of significance to municipalities throughout the province.

Resolutions must be RECEIVED at the FCSS Association of Alberta office no later than September 25, 2023 at noon (60 days prior to the AGM in accordance with the FCSSAA bylaws).

Attached, for your reference, is the FCSSAA Resolutions Procedures Manual that outlines information on the correct format for submitting resolutions, resolution session rules, carried resolution process and examples of resolutions.

The Resolutions Committee of the FCSSAA Board will meet shortly after the deadline to review all resolutions received. If there are similar resolutions, the committee will contact the members who submitted the resolutions to attempt to draft a combined resolution, thereby decreasing duplication and the number of resolutions for debate.

Please forward your resolutions by e-mail, to my attention at [director@fcssaa.org](mailto:director@fcssaa.org). If you have any questions about resolution topics or submitting resolutions, please feel free to contact Mellissa Kraft at the FCSSAA office, [director@fcssaa.org](mailto:director@fcssaa.org) or 780-422-0133 or me, at [ismid@town.stpaul.ab.ca](mailto:ismid@town.stpaul.ab.ca)

