

DATE: June 12, 2025

TO: FCSS Board Chairs and Board Members or CAOs where an FCSS Board is not in place

FROM: Crystal Tremblay, Secretary
Family and Community Support Services Association of Alberta (FCSSAA)

RE: **Call for Resolutions for 2025 FCSSAA Annual General Meeting (AGM)**

Greetings everyone,

The 2025 FCSSAA Annual General Meeting (AGM) will be held on **Thursday, November 27**.

As outlined in the FCSSAA Constitution, Strategic Plan, and AGM Resolutions Manual, the Board is mandated to represent our members to the best of our ability. According to the FCSSAA bylaws, the Board shall:

- “Investigate and pursue common issues and concerns affecting municipal preventive social programs,” and
- “Advocate on behalf of local communities and programs to the general public, municipal governments, regional governance bodies, provincial and national agencies.”

The resolution process is one of the keyways local FCSS Boards or municipal Councils can bring forward issues that are important to FCSS programs across Alberta. Resolutions guide the FCSSAA Board in determining appropriate action.

We encourage your FCSS Board (or Community Services) or municipal Council to submit resolutions. Please note the following criteria:

- Resolutions must fall within the scope of the FCSSAA and its relationship with the Ministry of Assisted Living and Social Services.
- Topics should be of provincial significance to municipalities.
- Resolutions related to provincial funding of FCSS are not required, as this is already part of the Board’s ongoing advocacy efforts.

For guidance, please see the attached FCSSAA Resolutions Procedures Manual, which includes:

- Submission format and rules
- Carried resolution process
- Sample resolutions

The Resolutions Committee will review all submissions following the deadline. If similar resolutions are received, the committee will work with the submitters to draft a combined resolution to avoid duplication.

Submission deadline: Monday, September 29, 2025, by 12:00 noon (60 days prior to the AGM, as per FCSSAA bylaws)
Please email your resolutions to: director@fcssaa.org

If you have questions about resolution topics or the submission process, contact:
Mellissa Kraft at the FCSSAA office: director@fcssaa.org | 780-422-0133 or myself: crystal@srfcss.com

Thank you for your continued commitment to preventive social services in Alberta.

