

Annual Report

November 2025



FAMILY AND COMMUNITY SUPPORT SERVICES ASSOCIATION OF ALBERTA

ANNUAL GENERAL MEETING November 27, 2025 10:30 a.m. DoubleTree by Hilton West Edmonton, Edmonton AB

A G E N D A

- 1. Call to Order**
- 2. Approval of Parliamentarian (p. 2)**
- 3. Adoption of Agenda (p. 1)**
- 4. Adoption of Minutes of November 15, 2024 Annual Meeting (p. 3)**
- 5. Adoption of Rules of Order for Resolutions Session (p. 7)**
- 6. Introduction of the 2025 FCSSAA Board (p. 9)**
- 7. Resolutions Session**
None Submitted
- 8. Treasurer's Report**
 - a. Adoption of 2024-2025 Audited Financial Statements (p. 10)
 - b. Appointment of Auditors for 2026
 - c. Presentation of 2025-26 Budget (p. 23)
- 9. Business Arising from the Minutes**
- 10. Message from the President (p. 25)**
- 11. Reports**
 - a. FCSSAA Initiatives and Activities in 2025 (p. 27)
 - b. Directors' Network Report (p. 37)
- 12. Election of President**
- 13. Introduction of the 2026 FCSSAA Board (p. 39)**
- 14. Adjournment**



PARLIAMENTARIAN FOR 2025 FCSSAA ANNUAL GENERAL MEETING



Bob Wyatt

Bob is the Executive Director of the Muttart Foundation in Edmonton. He holds a certificate in parliamentary law from the University of Wisconsin at Madison, and is a former member of both the American Association of Parliamentarians and the National Association of Parliamentarians. He has served as neutral chair for a number of organizations, and served as parliamentarian for Big Brothers Big Sisters of Canada for more than a decade.

Robert's Rules of Order has been the standard for both meeting processes and decision-making to achieve both effective and efficient meetings.



MINUTES

1. CALL TO ORDER

President Murtaza Jamaly called the meeting to order at 10:39 a.m.

2. APPROVAL OF PARLIAMENTARIAN

Murtaza Jamaly introduced Heather Barnhouse as Parliamentarian for the Annual General Meeting (AGM). There were no questions from the floor.

Moved by Michelle McKenzie (Cypress County FCSS), to approve Heather Barnhouse as the Parliamentarian for the 2024 FCSSAA AGM. Seconded by Kourtney Penner (Calgary FCSS). There was no discussion on the motion. CARRIED.

3. ADOPTION OF AGENDA

Murtaza Jamaly referred delegates to the AGM agenda (pg. 1 of the Annual Report) and called for amendments. No amendments were requested from the floor.

Moved by Kayla Blanchette (Bonnyville and District FCSS), to approve the agenda the 2024 FCSSAA Annual General Meeting as presented. Seconded by Kourtney Penner (Calgary FCSS). There was no discussion on the motion. CARRIED.

4. ADOPTION OF MINUTES OF NOVEMBER 24, 2023 ANNUAL MEETING

Murtaza Jamaly referred delegates to the November 2023 AGM Minutes (pg. 3-6 of the Annual Report). No errors or omissions were noted and no questions from the floor.

Moved by Michelle McKenzie (Cypress County FCSS), to approve the minutes of the November 24, 2023 FCSSAA AGM as presented. Seconded by Crystal Tremblay (Smoky River FCSS). There was no discussion on the motion. CARRIED.

5. RULES OF ORDER FOR RESOLUTIONS SESSION

Heather Barnhouse, Parliamentarian reviewed the Rules of Orders for the Resolution Session (pg. 7-8 of the Annual Report). There were no questions from the floor.

Moved by Kourtney Penner (Calgary FCSS), to adopt the Rules of Order for the Resolutions Session. Seconded by Keven Smook (Tofield/Beaver County West FCSS). There was no discussion on the motion. CARRIED.

6. INTRODUCTION OF 2023/2024 FCSSAA BOARD

Murtaza Jamaly introduced the 2023/2024 FCSSAA Board members (pg. 9 of the Annual Report) and thanked them for their hard work and contributions over the past year.

7. RESOLUTIONS SESSION

Special Resolution to Amend FCSSAA Bylaws

Heather Barnhouse, Parliamentarian referred delegates to the Resolutions (pg. 10-12 of the Annual Report).

Moved by George Glazier (Coronation and District FCSS), BE IT RESOLVED THAT the Bylaw amendments proposed by the Special Resolution to the Members on November 15, 2024 be approved.

Heather Barnhouse, Parliamentarian stated that when the Special Resolution comes from the FCSSAA Board no seconder is required.

George Glazier (Coronation and District FCSS) spoke to the motion. The amendment is follow through from the discussion held at the 2023 FCSSAA AGM to change the Board Member term from 1 year to 2 years.

Parliamentarian Heather Barnhouse called for the question on the motion to approve the Special Resolution as presented. CARRIED.

Not less than 75% of the voting delegates, present and voting, have voted in favour of the special resolution. Unanimous support of the motion.

Resolution 2024-01 Commitment to Address Food Security in Alberta

George Glazier (Coronation and District FCSS) referred delegates to the Resolution 2024-01 (pg. 12 of the Annual Report). George informed delegates that prior to the meeting, the City of Calgary provided a friendly amendment. The amendment was approved and accepted by the Mover, as such the resolution to be debated is the resolution as amended by the friendly amendment.

Resolution 2024-01 Commitment to Address Food Security in Alberta

Submitted By: County of Grande Prairie FCSS Advisory Board

BE IT RESOLVED THAT The FCSSAA advocates to the Government of Alberta to partner with a food security focused organization to maintain its current commitment of funding to address food security through a range of strategies that ensure access to food while also tackling the root causes of food insecurity.

Moved by Karen Rosvold (Grande Prairie County FCSS), seconded by Brian Peterson, (Grande Prairie County FCSS).

Karen Rosvold and Brian Peterson (Grande Prairie County FCSS) spoke to the motion.

FCSSAA Member's debated the motion.

Parliamentarian Heather Barnhouse called for the question on the motion to approve Resolution 2024-01. CARRIED.

8. TREASURER'S REPORT

President Murtaza Jamaly noted the FCSSAA hired Metrix Group to conduct the 2024 audit and referred delegates to the financial statements (pg. 11-26 of the Annual Report).

a. Adoption of 2023-2024 Audited Financial Statements

Accountant, Curtis Friesen from Metrix Group LLP, referred delegates to the financial statements (pg. 13-26 of the Annual Report). He noted that 2024 was another stable year, with finances being well managed and that the audit was clean. The opinion is provided in your annual report. The board reviewed and approved the financial

statements at the October board meeting. There were no questions from the floor.

Moved by Darlene Reimer (Athabasca County FCSS), that the 2024 FCSSAA Audited Financial Statements be adopted as presented. Seconded by Kourtney Penner (Calgary FCSS). There was no discussion on the motion. CARRIED.

b. Appointment of Auditors for 2025

Moved by Tara Gilchrist (Canmore FCSS), that Metrix Group LLP be appointed as the auditors for the FCSSAA for 2024-2025. Seconded by Leslie Penny (Barrhead and District FCSS). CARRIED.

Kevin Smook (Tofield/Beaver County West FCSS) asked how often the FCSS Association does a review. President, Murtaza Jamaly said the Board has taken the task to do a financial review, which started this past summer and will be ongoing.

c. Presentation of 2024-2025 Budget

Kelly Nelson (Vulcan and Region FCSS) referred delegates to the 2024-2025 FCSSAA budget (pg. 27 of the Annual Report). Kelly advised that the budget was reviewed and approved by the FCSSAA Board at their September meeting and if anyone has questions to kindly refer them to Regional Representative's.

Kelly Nelson submitted this report presented pursuant to the agenda.

9. BUSINESS ARISING FROM THE MINUTES

Nothing to Report

10. MESSAGE FROM THE PRESIDENT

Murtaza Jamaly referred delegates to the President's Message (pg. 29 of the Annual Report).

In addition to his report, Murtaza thanked Tracy Proulx and the entire team from Westlock FCSS and expressed his gratitude and friendship with John Kraemer, Mayor of Westlock.

Murtaza acknowledged that some delegates have been with FCSS for over thirty years and how FCSS makes a difference in the lives of Albertans and no other program makes the difference that FCSS does.

Murtaza thanked the FCSS Association Board for their hard work and Mellissa Kraft, Executive Director for her dedication.

There were no questions from the floor. Murtaza Jamaly submitted this report pursuant to the agenda.

11. REPORTS

a. FCSSAA Initiatives and Activities in 2024

Executive Director Mellissa Kraft referred delegates to the Report on Initiatives and Activities (pg. 30-34 of the Annual Report).

There were no questions from the floor. Mellissa Kraft submitted this report pursuant to the agenda.

b. Directors' Network Report

Bobby-Jo Stannard (Directors' Network, Red Deer and District FCSS) referred delegates to the Directors' Network report (pg. 35-36 of the Annual Report).

There were no questions from the floor. Bobby-Jo Stannard submitted this report pursuant to the agenda.

12. ELECTION OF PRESIDENT

Heather Barnhouse, Parliamentarian, reviewed the FCSSAA Bylaws regarding the election of President.

Three nominations for President were received by the FCSSAA prior to the October 31, 2024 deadline, nominations were not accepted from the floor.

Moved by Michelle McKenzie (Cypress County FCSS), that nominations cease. Seconded by Kourtney Penner (Calgary FCSS). CARRIED.

Bobby-Jo Stannard (Red Deer and District FCSS) nominated Kayla Blanchette (Bonnyville and District FCSS). Bobby-Jo spoke to the nomination.

Tracey Boast Radley (Tofield/Beaver County West FCSS) nominated Kevin Smook (Tofield/Beaver County West FCSS). Tracey spoke to the nomination.

George Glazier (Coronation and District FCSS) nominated Kelly Nelson (Vulcan and Region FCSS). George spoke to the nomination.

Kayla Blanchette (Bonnyville and District FCSS) spoke to the nomination.

Kelly Nelson (Vulcan and Region FCSS) spoke to the nomination.

Kevin Smook (Tofield/Beaver County West FCSS) spoke to the nomination.

Kayla Blanchette was elected as President of the FCSS Association of Alberta for 2025.

13. INTRODUCTION OF 2025 FCSSAA BOARD

Murtaza Jamaly introduced the 2025 FCSSAA Board.

Kourtney Penner, City of Calgary Representative from the Calgary-Bow River Region; Kelly Nelson, Bow River Representative from the Calgary-Bow River Region; George Glazier, East Central Region; Luke Statt, City of Edmonton Representative from the Edmonton-Evergreen Region; Darlene Reimer, Northeast Region; Brian Peterson, Northwest Region; Michelle McKenzie, South Region; Dennie Hycha, West Central Region; Kathleen Waxer, Yellowhead Region; and from the Directors' Network: Bobby-Jo Stannard, Directors' Network Chair (Red Deer and District FCSS); Crystal Tremblay (Smoky River FCSS); Tracy Proulx (Westlock FCSS) and Zakk Morrison (Barons-Eureka-Warner FCSS); and Kayla Blanchette as President.

The Evergreen Representative from the Edmonton-Evergreen Region is currently vacant.

New FCSS Association President, Kayla Blanchette thanked Murtaza for his commitment to FCSS and the FCSS Association while serving as FCSSAA President.

14. ADJOURNMENT

Murtaza Jamaly declared the 2024 Annual General Meeting adjourned at 12:05 p.m.

FAMILY AND COMMUNITY SUPPORT SERVICES ASSOCIATION OF ALBERTA

RULES OF ORDER FOR RESOLUTIONS SESSION

AGM RESOLUTION SESSION RULES OF ORDER

All voting delegates must be registered by a board member or designate of the FCSS Association prior to the Annual General Meeting.

1. If an FCSS Member Board wishes or consents to withdraw its resolution, the Session Chairperson will notify the delegates prior to introducing the resolutions.
2. Resolutions will be debated in the order they appear in the Resolutions Section of the Annual Report, unless it is agreed by a 2/3 majority vote of the AGM assembly to discuss a resolution out of order.
3. The Session Chairperson will introduce each resolution by number and the name of the sponsoring FCSS Board and ask a member of the Resolutions Committee to read the resolution to the assembly. They will then ask the sponsoring FCSS Board to move and second the resolution.
4. The Session Chairperson will identify the mover and seconder and invite the mover to be the first speaker. The Session Chairperson will then ask the seconder if they wish to speak to the motion.
5. The mover and seconder may speak to the resolution for a combined total of five (5) minutes. All other speakers addressing the resolution may speak for a maximum of two (2) minutes.
6. Only authorized delegates may present motions, amendments, and vote, but any Association member in attendance may speak to a question.
7. Persons in attendance at the AGM who are not members of the Association may speak to a motion by requesting a "special privilege to speak" of the Session Chairperson, which must be agreed to by a 2/3 majority vote of the delegates.
8. A speaker should approach the microphone and wait for recognition from the Session Chairperson, announce his/her name, the name of his/her Board, and then proceed.
9. Once no other delegates indicate a desire to speak to the resolution, the mover will be offered a maximum of two (2) minutes to speak, and in doing so will close the debate.
10. The AGM assembly will accept one amendment at a time, and one amendment to the amendment at a time, during a debate. All amendments must be submitted in writing to the Session Chairperson.
11. Friendly amendments will be accepted if consent is granted by the mover. Friendly amendments must not change or refocus the intent of the resolution.

12. Any other amendment requires a mover and a seconder and must be debated and either passed or defeated by the AGM assembly.
13. The Session Chairperson, in consultation with the Parliamentarian, will rule as to whether amendments comply with the intent of the original motion.
14. Special resolutions require a three-quarter (3/4) majority vote.
15. All other resolutions require a two-thirds (2/3) majority vote.
16. Voting will be completed electronically, or as designated by the Session Chairperson.
17. The results of a vote as tabulated by the electronic voting system will be considered by the Session Chairperson to be accurate and final.

If voting occurs in person, where the results of a vote are too close for the Session Chairperson to determine, or where requested by delegates, the Session Chairperson will ask for a standing vote. All voting delegates will be asked to stand at the appropriate time to signify their support or opposition to the question under consideration. Resolutions Committee members will circulate through the assembly to count the results of the vote, and will advise delegates to be seated as their votes are counted.

18. Resolutions that receive the endorsement of the AGM assembly are effective for five (5) years after their passage, unless later amended, rescinded, or considered resolved.
19. "Robert's Rules of Order, Newly Revised", will govern this Association in all cases in which they are applicable and in which they are not inconsistent with the Rules of Order of the Constitution of this Association.

From the 2025 FCSSAA Resolution Manual



2025 FCSSAA BOARD MEMBERS



Kayla Blanchette
President
Bonnyville & District FCSS



Bobby-Jo Stannard
Directors' Network
Red Deer & District FCSS



Brian Peterson
Northwest Region
Grande Prairie County FCSS



Crystal Tremblay
Directors' Network
Smoky River FCSS



Darlene Reimer
Northeast Region
Athabasca County FCSS



Dennie Hycha
West Central Region
Ponoka FCSS



George Glazier
East Central Region
Paintearth County FCSS



Kathleen Waxer
Yellowhead Region
Jasper FCSS



Kelly Nelson
Bow River Rep for
Calgary-Bow River
Vulcan & Region FCSS



Kourtney Penner
City of Calgary Rep for
Calgary-Bow River



Luke Statt
City of Edmonton Rep for
Edmonton-Evergreen



Michelle McKenzie
South Region
Cypress County FCSS



Philip Penrod
Evergreen Rep for
Edmonton-Evergreen
Beaumont FCSS



Tracy Proulx
Directors' Network
Westlock & District FCSS



Zakk Morrison
Directors' Network
Barons-Eureka-Warner FCSS

**FAMILY AND COMMUNITY SUPPORT SERVICES
ASSOCIATION OF ALBERTA**

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED AUGUST 31, 2025**

INDEPENDENT AUDITORS' REPORT

To the Board of the Family and Community Support Services Association of Alberta

Opinion

We have audited the financial statements of the Family and Community Support Services Association of Alberta (the "Association"), which comprise the statement of financial position as at August 31, 2025, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Association as at August 31, 2025, and the results of its operations and the changes in its net assets and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Association in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our ethical responsibilities in accordance with these requirements. We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

(continues)



Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but it is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

METRIX GROUP LLP

Chartered Professional Accountants

Edmonton, Alberta
October 10, 2025

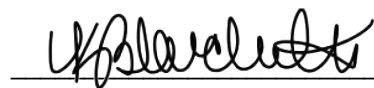
FAMILY AND COMMUNITY SUPPORT SERVICES ASSOCIATION OF ALBERTA

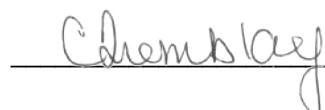
STATEMENT OF FINANCIAL POSITION

AS AT AUGUST 31, 2025

	<u>2025</u>	<u>2024</u>
ASSETS		
CURRENT		
Cash and cash equivalents (Note 2)	\$ 1,831,003	\$ 2,056,062
Accounts receivable (Note 3)	3,485	4,467
Accrued interest	3,092	16,895
Prepaid expenses	<u>30,637</u>	<u>31,670</u>
	1,868,217	2,109,094
TANGIBLE CAPITAL ASSETS (Note 4)	<u>5,100</u>	<u>6,417</u>
	<u>\$ 1,873,317</u>	<u>\$ 2,115,511</u>
 LIABILITIES		
CURRENT		
Accounts payable and accrued liabilities	\$ 10,500	\$ 10,000
Deferred contributions (Note 5)	<u>47,286</u>	<u>262,288</u>
	<u>57,786</u>	<u>272,288</u>
 NET ASSETS		
Unrestricted	1,351,128	1,281,206
Internally restricted (Note 6)	459,303	555,600
Invested in tangible capital assets	<u>5,100</u>	<u>6,417</u>
	<u>1,815,531</u>	<u>1,843,223</u>
	<u>\$ 1,873,317</u>	<u>\$ 2,115,511</u>

APPROVED ON BEHALF OF THE BOARD:

 Director

 Director

The accompanying notes are an integral part of these financial statements.

FAMILY AND COMMUNITY SUPPORT SERVICES ASSOCIATION OF ALBERTA

STATEMENT OF OPERATIONS

FOR THE YEAR ENDED AUGUST 31, 2025

	<u>2025</u>	<u>2024</u>
REVENUE		
Capacity Building grant	\$ 510,000	\$ 517,681
Foodbank (Schedule 1)	221,199	7,221,277
Conference	196,811	171,762
Family Resource Network grant	185,150	185,150
Memberships	138,294	138,147
Interest	42,600	96,384
Directors' network conference	17,663	16,634
Administration fee	9,500	359,500
Miscellaneous	<u>165</u>	<u>-</u>
	<u>1,321,382</u>	<u>8,706,535</u>
EXPENSES		
Capacity Building (Schedule 2)	620,423	620,687
Foodbank (Schedule 1)	221,199	7,221,277
Family Resource Network expense	185,150	185,150
Conference (Schedule 3)	164,098	144,818
Operating (Schedule 4)	117,342	195,830
Board (Schedule 5)	39,544	40,378
Amortization	<u>1,318</u>	<u>1,667</u>
	<u>1,349,074</u>	<u>8,409,807</u>
ANNUAL SURPLUS (DEFICIT)	<u>\$ (27,692)</u>	<u>\$ 296,728</u>

The accompanying notes are an integral part of these financial statements.

FAMILY AND COMMUNITY SUPPORT SERVICES ASSOCIATION OF ALBERTA

STATEMENT OF CHANGES IN NET ASSETS

FOR THE YEAR ENDED AUGUST 31, 2025

	<u>Invested in Tangible Capital Assets</u>	<u>Internally Restricted (Note 6)</u>	<u>Unrestricted</u>	<u>2025</u>	<u>2024</u>
Balance, Beginning of Year	6,417	555,600	1,281,206	1,843,223	1,546,495
Annual surplus (deficit)	(1,317)	-	(26,375)	(27,692)	296,728
Transfers	<u>-</u>	<u>(96,297)</u>	<u>96,297</u>	<u>-</u>	<u>-</u>
Balance, End of Year	\$ <u>5,100</u>	\$ <u>459,303</u>	\$ <u>1,351,128</u>	\$ <u>1,815,531</u>	\$ <u>1,843,223</u>

The accompanying notes are an integral part of these financial statements.

FAMILY AND COMMUNITY SUPPORT SERVICES ASSOCIATION OF ALBERTA

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED AUGUST 31, 2025

	<u>2025</u>	<u>2024</u>
OPERATING ACTIVITIES		
Annual surplus (deficit)	\$ (27,692)	\$ 296,728
Items not affecting cash:		
Amortization	<u>1,318</u>	<u>1,667</u>
	<u>(26,374)</u>	<u>298,395</u>
Change in non-cash working capital		
Accounts receivable	982	(3,066)
Accrued interest	13,802	(7,495)
Prepaid expenses	1,033	800
Accounts payable and accrued liabilities	500	500
Deferred contributions	<u>(215,002)</u>	<u>(715,560)</u>
	<u>(198,685)</u>	<u>(724,821)</u>
Cash flow from operating activities	<u>(225,059)</u>	<u>(426,426)</u>
INCREASE IN CASH FLOW	(225,059)	(426,426)
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>2,056,062</u>	<u>2,482,488</u>
CASH AND CASH EQUIVALENTS, END OF YEAR	<u>\$ 1,831,003</u>	<u>\$ 2,056,062</u>

The accompanying notes are an integral part of these financial statements.

FAMILY AND COMMUNITY SUPPORT SERVICES ASSOCIATION OF ALBERTA

NOTES TO FINANCIAL STATEMENTS

AUGUST 31, 2025

NATURE OF OPERATIONS

The Family and Community Support Services Association of Alberta (the "Association") unites and strengthens the FCSS community by representation and advocacy on behalf of member boards in the Province of Alberta. The Association is registered under the Societies Act as a not-for-profit organization and is exempt from income tax under the Income Tax Act.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Presentation

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations.

(b) Cash and Cash Equivalents

Cash and cash equivalents include operating bank accounts and guaranteed investment certificates. All amounts are readily converted into known amounts of cash and are subject to an insignificant change in value.

(c) Revenue Recognition

The Association follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Membership, conference and administration fees are recognized as earned.

(d) Contributed services

Volunteers contribute hundreds of hours to assist the Association in carrying out its service delivery activities. Due to the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

(e) Tangible Capital Assets

Tangible capital assets are stated at cost less accumulated amortization. Contributed capital assets are recorded at fair value at the date of contribution. Tangible capital assets are amortized over their estimated useful lives at the following rates and methods:

Computer	30%	Declining balance
Equipment	20%	Declining balance

The Association regularly reviews its tangible capital assets to eliminate obsolete items.

FAMILY AND COMMUNITY SUPPORT SERVICES ASSOCIATION OF ALBERTA

NOTES TO FINANCIAL STATEMENTS

AUGUST 31, 2025

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*continued*)

(f) Measurement uncertainty

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the dates of the financial statements and the reported amounts of revenue and expenses during the reporting period. Significant areas requiring the use of management's estimates include the useful lives of tangible capital assets, the corresponding rates of amortization and the amount of accrued liabilities. All estimates are reviewed periodically and adjustments are made to the statements of operations as appropriate in the year they become known.

(g) Financial Instruments

Measurement of financial instruments

The Association initially measures its financial assets and financial liabilities at fair value, and subsequently measures all its financial assets and financial liabilities at amortized cost.

Financial assets measured at amortized cost include cash and cash equivalents and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

The Association has no financial assets measured at fair value.

Impairment

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in net income. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in the statement of operations.

FAMILY AND COMMUNITY SUPPORT SERVICES ASSOCIATION OF ALBERTA

NOTES TO FINANCIAL STATEMENTS

AUGUST 31, 2025

2. CASH AND CASH EQUIVALENTS

Cash and cash equivalents includes guaranteed investment certificates totaling \$279,303 (2024 - \$375,600) earning interest at 2.25% - 3.9%, maturing from September 2025 - August 2026.

3. ACCOUNTS RECEIVABLE

	<u>2025</u>	<u>2024</u>
Goods and Services Tax receivable	\$ <u>3,485</u>	\$ <u>4,467</u>

4. TANGIBLE CAPITAL ASSETS

	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net Book Value</u>	
			<u>2025</u>	<u>2024</u>
Computer	\$ 19,651	\$ 19,407	\$ 244	\$ 348
Equipment	<u>53,574</u>	<u>48,718</u>	<u>4,856</u>	<u>6,069</u>
	\$ <u>73,225</u>	\$ <u>68,125</u>	\$ <u>5,100</u>	\$ <u>6,417</u>

5. DEFERRED CONTRIBUTIONS

Deferred contributions represent restricted operating funding received or receivable in the current year for which the corresponding expenses have not yet been incurred. Changes in the deferred contributions balance are as follows:

	<u>2024</u>	<u>Contributions received during year</u>	<u>Amounts recognized as revenue</u>	<u>2025</u>
Capacity Building grant	\$ 42,500	\$ 510,000	\$ (510,000)	\$ 42,500
Conference fees	-	4,005	-	4,005
Foodbank grant	219,750	-	(218,969)	781
COVID-19 grant	<u>38</u>	<u>-</u>	<u>(38)</u>	<u>-</u>
	\$ <u>262,288</u>	\$ <u>514,005</u>	\$ <u>(729,007)</u>	\$ <u>47,286</u>

FAMILY AND COMMUNITY SUPPORT SERVICES ASSOCIATION OF ALBERTA

NOTES TO FINANCIAL STATEMENTS

AUGUST 31, 2025

6. INTERNALLY RESTRICTED NET ASSETS

	<u>Capital Reserve</u>	<u>Education Reserve</u>	<u>General Operating Reserve</u>	<u>Stabilization Reserve</u>	<u>Total</u>
Balance, Beginning of Year	\$ 199,730	\$ 75,870	\$ 180,000	\$ 100,000	\$ 555,600
Transfers from reserves	-	-	-	(100,000)	(100,000)
Transfers to reserves	<u>270</u>	<u>3,433</u>	<u>-</u>	<u>-</u>	<u>3,703</u>
Balance, End of Year	\$ <u>200,000</u>	\$ <u>79,303</u>	\$ <u>180,000</u>	\$ <u>-</u>	\$ <u>459,303</u>

The Capital Reserve is intended to fund capital expenditures.

The Education Reserve is intended to fund professional development opportunities and resources.

The General Operating Reserve is intended to maintain six months of funding for operational costs.

The Stabilization Reserve was intended to cover costs associated with organizational restructuring.

7. LEASE COMMITMENTS

The Association has entered into a lease for office space, ending December 31, 2025. The annual lease payments are \$13,450.

8. FINANCIAL INSTRUMENTS

It is management's opinion that the Association is not exposed to significant credit, liquidity, market, currency, interest rate or other price risk through its financial instruments which include cash and cash equivalents, accounts receivable and accounts payable and accrued liabilities.

9. ECONOMIC DEPENDENCE

The Association is dependent on Ministry of Assisted Living and Social Services to support the operations of the Association. Under the grant application, the funds can only be used for the purposes for which it has been approved.

FAMILY AND COMMUNITY SUPPORT SERVICES ASSOCIATION OF ALBERTA

FOR THE YEAR ENDED AUGUST 31, 2025

FOODBANK REVENUE AND EXPENSES SCHEDULE 1

	<u>2025</u>	<u>2024</u>
REVENUE		
Grant	\$ 218,968	\$ 7,097,116
Interest	<u>2,231</u>	<u>124,161</u>
	<u>221,199</u>	<u>7,221,277</u>
EXPENSES		
Grants	221,100	6,871,070
Bank charges	99	207
Administration fee	<u>-</u>	<u>350,000</u>
	<u>221,199</u>	<u>7,221,277</u>
ANNUAL SURPLUS	\$ <u>-</u>	\$ <u>-</u>

CAPACITY BUILDING EXPENSES SCHEDULE 2

	<u>2025</u>	<u>2024</u>
EXPENSES		
Wages and benefits	\$ 245,070	\$ 254,993
FCSS program consultants	245,028	246,588
Contracts	107,128	78,431
Directors network conference	18,560	26,255
Office expenses	<u>4,637</u>	<u>14,420</u>
	\$ <u>620,423</u>	\$ <u>620,687</u>

CONFERENCE EXPENSES SCHEDULE 3

	<u>2025</u>	<u>2024</u>
EXPENSES		
Facility/Catering	\$ 92,190	\$ 89,276
Equipment - audio, visual and IT	22,395	21,290
Speakers	20,745	21,979
On-line registration fees	14,855	6,713
Miscellaneous	<u>13,913</u>	<u>5,560</u>
	\$ <u>164,098</u>	\$ <u>144,818</u>

FAMILY AND COMMUNITY SUPPORT SERVICES ASSOCIATION OF ALBERTA

FOR THE YEAR ENDED AUGUST 31, 2025

OPERATING EXPENSES SCHEDULE 4

	<u>2025</u>	<u>2024</u>
EXPENSES		
Communication and marketing	\$ 35,354	\$ 104,105
Conference subsidies	25,500	24,009
Office lease	13,271	12,912
Professional fees	10,500	10,000
Goods and Services Tax	8,618	10,448
Regional meeting grants	8,000	7,000
Website and IT support	7,469	21,060
Insurance	2,991	2,975
Annual general meeting	2,800	-
Telephone	1,811	1,810
Bank charges	<u>1,028</u>	<u>1,511</u>
	\$ 117,342	\$ 195,830

BOARD EXPENSES SCHEDULE 5

	<u>2025</u>	<u>2024</u>
EXPENSES		
Travel	\$ 15,671	\$ 12,885
Meals	8,886	8,966
Directors' Network Committee	6,845	3,250
Accommodations	6,514	10,219
Miscellaneous	<u>1,628</u>	<u>5,058</u>
	\$ 39,544	\$ 40,378

Family and Community Support Services Association of Alberta
BUDGET

September 1, 2025 - August 31, 2026

	2024-2025 Budget	2024-2025 Actual	2025-2026 Budget
REVENUE SOURCES			
Brochures, Folders, Note Pads	0.00	0.00	
FCSSAA Conference Revenue	175,000.00	196,811.43	190,000.00
Directors' Network Conference	10,000.00	17,663.16	15,000.00
FRN Administration	9,500.00	9,500.00	0.00
Foodbank Administration	0.00	0.00	0.00
GST Rebate	8,000.00	9,599.98	9,000.00
Interest Income (savings & GICs)	50,000.00	52,698.78	41,500.00
Memberships	138,000.00	138,294.00	138,000.00
Other Income	0.00	165.19	
Capacity Building Grant	510,000.00	510,000.00	510,000.00
TOTAL REVENUE SOURCES	900,500.00	934,732.54	903,500.00
EXPENDITURES			
BOARD			
Accomm, Meals, Travel	36,000.00	31,070.61	35,000.00
Directors' Network Committee	16,000.00	6,845.00	9,000.00
Miscellaneous	2,500.00	1,628.77	1,000.00
Strategic Planning/Policy Work	2,000.00	0.00	8,500.00
	56,500.00	39,544.38	53,500.00
OPERATING			
Annual General Meeting	2,500.00	2,799.99	1,800.00
Audit and Legal	10,000.00	10,000.00	13,000.00
Bank Charges	1,500.00	1,028.35	1,500.00
Communication/Marketing	30,000.00	35,353.97	10,000.00
FCSSAA Conference	175,000.00	164,098.20	190,000.00
FCSSAA Conference Subsidies	22,000.00	20,400.00	15,000.00
Directors' Network Conference	20,000.00	18,560.53	20,000.00
DN Conference Subsidies	5,000.00	5,100.00	0.00
GST Expense (50%)	8,000.00	8,617.78	9,000.00
Insurance	3,000.00	2,991.00	3,000.00
Learning Modules License/Support	0.00	0.00	0.00
Licenses, Fees, Dues	500.00	0.00	2,280.00
Office Expenses	18,000.00	4,636.69	8,000.00
Office Lease	16,500.00	13,270.88	13,500.00
Prof Devel & Resources - FCSS	0.00	0.00	1,000.00
Program Consultants - FCSS	310,000.00	245,028.04	115,000.00
Regional Meeting Grants	8,000.00	8,000.00	8,000.00
Short-Term Contracts	140,000.00	107,127.91	266,800.00
Staff Expenses	5,100.00	3,449.60	5,000.00
Staff Wages and Benefits	253,000.00	241,620.21	253,000.00
Telephone	1,900.00	1,810.76	1,900.00
Website/IT Support	15,000.00	7,469.10	10,000.00
	1,045,000.00	901,363.01	947,780.00
TOTAL EXPENDITURES	1,101,500.00	940,907.39	1,001,280.00
REVENUE LESS EXPENDITURES	-201,000.00	-6,174.85	-97,780.00
Transfer from Savings	201,000.00	6,174.85	97,780.00
NET	0.00	0.00	0.00

Budget 2025-26 Notes and Rationale

Income

Memberships – Membership rates remain unchanged for 2025-26.

Expenses

Board Meetings –Budget reflects four in-person meetings. Additional funds are available for board (primarily the President) to attend other events such as Spring Regional Meetings or Government of Alberta meetings.

AGM – Covers technical expenses; no charge for the parliamentarian in 2025.

Conference Subsidies – \$15,000 allocated from the Capacity Building Grant for the Fall Conference.

Directors' Network Conference – Budgeted to break even. FCSSAA contributes \$5,000 toward speaker fees or other educational opportunities.

QuickBooks Online – Funds allocated to transition to QuickBooks Online after December 2025, added under Licenses, Fees, Dues.

Contract Support – \$30,000 allocated for potential priorities such as the HR review, QuickBooks Online transition, governance review, or initiatives emerging from strategic planning.

Bylaw Review – \$2,500 added under Policy/Strategic Planning to cover potential bylaw review costs.



PRESIDENT'S MESSAGE 2025

Dear fellow FCSSAA members,

It has been my privilege to serve as President of the Family and Community Support Services Association of Alberta (FCSSAA) over the past year. Together, we have seen the *impact* of our collective voice, our partnerships, and our shared commitment to prevention.

Advocacy and Partnerships

This year, we sharpened our advocacy efforts with the introduction of the *Advocacy Bulletin*, ensuring members are equipped with timely information to create impact locally and provincially. We also strengthened partnerships with Alberta Municipalities and Rural Municipalities of Alberta, amplifying the impact of community voices with decision-makers. Regular engagement with senior government officials has highlighted the vital impact FCSS programs have in supporting Albertans and addressing root causes before they escalate into crises.



Governance and Accountability

Strong governance is the foundation of lasting impact. Over the past year, we welcomed eight new members to our Board of Directors and launched a *Board Buddy* initiative to support onboarding, connection, and mentorship. We undertook a bylaw review to ensure our governance framework is clear and responsive, and commissioned a financial review to reinforce transparency and accountability, ensuring FCSSAA is well-positioned to maximize impact for members.

Listening to Our Members

The voices of our members guide our direction. Through this year's membership survey, we gained valuable insights into the impact of our programs and the support you need from your Association. These results will continue to shape our advocacy and services as we move forward.

Reimagining Our Conference

We also took steps to reimagine our annual conference. By refreshing the theme to *IMPACT* and securing a new venue to host at, we are laying the groundwork for a stronger, more engaging event. We look forward to seeing this conference grow into the future as a place where members connect, learn, and celebrate the impact of FCSS across Alberta.

Looking Ahead

As we prepare for 2026, the Board will engage in strategic planning to shape FCSSAA's vision for the years ahead. This process will focus on how we can deepen our impact by strengthening our role as a convener, advocate, and partner while ensuring we remain grounded in the FCSS philosophy of prevention and community well-being.





Thank You

I want to extend a heartfelt thank you to my fellow Board members for their dedication and leadership throughout the year. I am also profoundly grateful to our incredible FCSSAA staff team—Mellissa Kraft, Judy Macknee, and Colleen Burton-Ochocki—whose commitment and expertise are essential to everything we accomplish together.

On behalf of the Board of Directors, thank you for the impact you create every day in your communities. Together, we show what is possible when we invest in people, prevention, and connection.

With heartfelt gratitude,

Kayla Blanchette

President, FCSS Association of Alberta





Initiatives & Activities

September 1, 2024 - August 31, 2025

In 2024–25, the Family and Community Support Services Association of Alberta (FCSSAA) continued to strengthen Alberta's preventive social services network through collaboration, advocacy and knowledge-building.

Guided by the Strategic Plan, the Association advanced initiatives across six key goals: networking, partnerships, knowledge development, financial resilience, operational capacity and outcomes measurement.

“

Thank you for your unwavering commitment to strengthening Alberta's communities. Your dedication, insight and collaboration continue to inspire and drive our shared mission forward.

”

Mellissa Kraft, Executive Director



Goal One: Network Development

FCSSAA facilitates effective networking and communication among all Association stakeholders to achieve a collaborative advantage.

MEMBERSHIP

All FCSS programs are welcome to join the Association and most of the population of Alberta is served by FCSS programs that are members of the Association.

184 FCSS Members
strong with an
additional
**10 Associate
Members**



COMMUNITY IMPACT TOOL

The Community Impact tool officially launched and is now live on the FCSSAA [website](#).



The site showcases the collective impact of FCSS programs through dynamic, data-driven storytelling. A how-to [video](#) and supporting resources were created.



Goal One: Network Development

COMMUNICATION HIGHLIGHTS

The FCSSAA has provided benefits to the members with increased communications and marketing support. Some of the highlights:

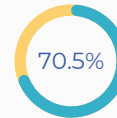
- Graphic design assistance for over a dozen FCSS programs (e.g., banners, logos, sail flags)
- Enhanced website functionality
- Launch of the semiannual Advocacy Bulletin
- Monthly newsletters
- Organic growth continues across Facebook, Instagram and LinkedIn

An average of
4,780 unique visitors
accessed an average of
78,523 website pages
each month

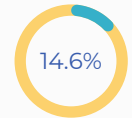
Monthly Newsletter

368 subscribers up from 310 in 2024

AVERAGE
OPEN RATE



AVERAGE
CLICK RATE



Social Media



FACEBOOK

REACH
FOLLOWERS
POSTS
REACTIONS

2023/24

18,834
396
295
898

2024/25

33,879
492
345
1,204

Increase

44%
20%
14%
25%

X/TWITTER

In July the Association discontinued regular posting to the X/Twitter platform due to declining engagement, as well as the service's decision to discontinue available statistics.



INSTAGRAM

REACH
FOLLOWERS
POSTS
INTERACTIONS

2023/24

2165
308
153
96

2024/25

4743
358
197
549

Increase

54%
14%
22%
83%



LINKEDIN

IMPRESSIONS
FOLLOWERS
POSTS
INTERACTIONS

2023/24

30,979
552
249
741

2024/25

42,227
815
269
966

Increase

27%
32%
7%
23%

How do you tell a story about something that *never happened*?

Our province's legacy of being **Alberta Strong** is based on individuals coming together, supporting each other within diverse communities. Our province shines amidst crisis, but what we seldom hear about is the **impact of the programs that prevent crisis**.

FCSS is about crisis too; we're just at a different point on the timeline.

**Dealing well with crisis is good.
Preventing crisis is better.**

ADVOCACY CAMPAIGN

Launch of an awareness/advocacy campaign through Facebook, Instagram and LinkedIn.

Total reach
(Facebook & Instagram)
5,330

Total engagement
(clicks, likes, shares)
400

Total impressions **10,618**



INFO SHARING

The Association welcomes interaction and serves as a point of contact for members. FCSSAA is happy to assist members by sharing information and gathering feedback when requested.

This year we disseminated 139 emails to members to support program work.

63 announcements

16 webinar notices

19 employment opportunities

41 requests for information

ONE QUESTION SURVEYS

The board continued to ask one question via survey of the membership prior to board meetings. Following the board meeting the information is summarized and shared with the membership.

2024 TOPICS

- Challenges facing FCSS
- Navigator Positions
- Needs in Tracking Services

REGIONAL MEETINGS

Eight spring meetings connected approximately 300 participants, including FCSS board members, elected officials and staff. Each region received a \$1,000 grant to offset hosting costs. A special meeting for Métis Settlements was also held in Leduc.





Goal Two: Partnership Development

FCSSAA leads in the development and strengthening of strategic partnerships that support the delivery of preventive social services.

HIGHLIGHTS

Partnership with Alberta Municipalities and Rural Municipalities of Alberta

The FCSSAA is pleased to strengthen our partnership with Alberta Municipalities (ABMunis) and Rural Municipalities of Alberta (RMA) to advocate for the need for increased funding for FCSS.

Ministry of Assisted Living and Social Services (ALSS)

The FCSS Program Advisory Team (PAT) co-chaired by the FCSSAA and ALSS met twice this year. The group is comprised of FCSS Directors and Ministry staff. The Terms of Reference document has been revised and a quarterly meeting schedule has been established.



Outcomes Project

The FCSSAA and the provincial FCSS staff together with a group of FCSS Directors worked collaboratively on the provincial outcome measurement initiative.

The project started by Three Hive Consulting in 2024 was completed in early 2025. The FCSSAA assisted with administrative aspects related to the training that was offered in the summer of 2025.

Elected Officials

The FCSSAA Board members met with MLAs in community or at scheduled meetings frequently. FCSSAA President Kayla Blanchette met with Minister Nixon in the fall of 2024 and at other public events. In the spring of 2025, a joint meeting with FCSSAA, ABMunis, RMA and Minister Nixon was held to discuss increased funding to FCSS.

The FCSSAA worked diligently to advocate for an increase in the provincial FCSS budget through meetings with senior staff in the Ministry of ALSS and meetings with elected officials. The 2025 provincial budget did not include an increase to FCSS. The FCSSAA will continue to share the impact of FCSS and the need for additional funding.



Goal Three: Knowledge Development

FCSSAA will optimize knowledge creation, research, and learning opportunities to help local FCSS programs build capacity and achieve outcomes for their clients.

DIRECTORS' NETWORK (DN) CONFERENCE

Directors from the East Central Region hosted the 2025 Directors' Network Conference in Lloydminster from April 30–May 2 with approximately 85 people in attendance.

The FCSSAA provided \$15,000 to support the educational components of the conference and \$4,700 in subsidies to 14 FCSS programs to attend the DN conference.

CENTRE FOR TRAUMA INFORMED PRACTICES

Training was offered to FCSS staff at no charge. Training keys were distributed and participants received a certificate for completing the three modules. Participants were asked to complete a survey and 100% of participants said they would recommend the training.

WEBINARS

Although the demand for webinars has decreased, we will continue to offer programming and sharing sessions that are meaningful to the membership. Recordings of the webinars held this year were shared after the sessions and when permitted, recordings are available on our YouTube site - FCSS Association of Alberta and featured on the website for up to 12 months.





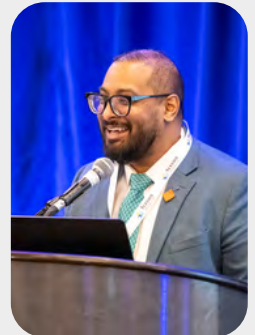
FCSSAA ANNUAL CONFERENCE

NOVEMBER 13 - 15, 2024 | WEST EDMONTON MALL HOTEL

The 2024 FCSSAA Conference welcomed 420 delegates from across Alberta for three sold-out days of learning, connection, and inspiration. Subsidies totaling \$23,000 supported 52 participants from smaller programs.

Highlights included keynotes by Jody Urquhart and Dr. Lisa Belanger, emcee Chris Scheetz, and the unveiling of the 2026 Shared Measurement Approach. Delegates praised networking and peer learning as the most valuable aspects—underscoring the strength of Alberta's FCSS community.

***Thank you to the
Northeast Region for
your support with planning.***





Goal 4: Financial Stability & Resilience

FCSSAA builds and maintains financial resilience by growing the Association's resource capacity to meet its operational needs beyond membership fees and grants.

GRANTS

In 2024-25, the FCSSAA received funds from the following grants; FCSS Capacity Building Grant and Children's Services CoLab for Family Resource Networks. The final report for the Food Bank and Food Security grants were submitted to the Ministry of Assisted Living and Social Services.

OUTCOME MEASURES

The FCSSAA remains committed to assisting with the outcome measures work. FCSSAA manages the contract and works closely with Assisted Living and Social Services to support the work on the new provincial measurement system within the Accountability Framework.



FINANCIAL REVIEW AND FINANCE COMMITTEE WORK

The FCSSAA Board created an ad hoc Finance Committee to actively plan for the financial future of the Association. A financial review was conducted and the recommendations are being implemented. The Board will further implement recommendations in 2026, including the addition of a standing Finance Committee of the board.



Goal 5: Operational Capacity & Governance

FCSSAA has the capacity to serve as a hub or backbone organization to achieve operational excellence through investment in people, processes, and technology designed to strengthen local FCSS program outcomes.

The FCSSAA Board of Directors is comprised of 15 members – the president, 10 regional representatives and four members from Directors' Network.

Board Members

In 2024, eight new board members were welcomed to the board.

Retiring from the board were Murtaza Jamaly (President), Brian Broughton (Yellowhead Region), Tara Gilchrist (Directors' Network), Lynn Smid (Directors' Network) Bette Gray (Edmonton representative from Edmonton Evergreen Region), Jan Gillett (Evergreen representative from Edmonton Evergreen Region), Gordon Thomas (West Central Region) and Roxanne Perron (Northwest Region). Thank you for your commitment to the FCSSAA.

The board welcomed:

- **Kathleen Waxer** (Yellowhead Region),
- **Darlene Reimer** (Northeast Region),
- **Luke Statt** (Edmonton representative from Edmonton Evergreen Region),
- **Philip Penrod** (Evergreen representative from Edmonton Evergreen Region),
- **Zakk Morrison** (Directors' Network),
- **Tracy Proulx** (Directors' Network),
- **Dennie Hycha** (West Central Region), and
- **Brian Petersen** (Northwest Region).

The FCSSAA Board members are committed to ensuring the Association is working toward the vision and mission. The board met eight times over the year. Committees of the board (Board Executive, Policy, Resolution, Directors' Network, Communications and Advocacy and ad hoc Finance) met 25 times.



Over the past year,
the board donated more than
950 volunteer hours.

2024/25 FCSSAA Board of Directors



STRATEGIC PLANNING

The board will undertake a renewal of its strategic plan in 2026.

POLICY REVIEW

The board continues to regularly review its existing policies to ensure they are relevant, effective, and current.

BYLAW REVIEW

The FCSSAA Board has launched the first comprehensive review of the Association's bylaws—an initiative that reflects its commitment to good governance, accountability, and staying current. The law firm Dentons was engaged to support the process, and draft bylaws are now in development. Members will have the opportunity to review and provide feedback in 2026.

RESOLUTION REVIEW

The FCSSAA Board continually tracks, reviews and updates each open resolution. ([View online.](#)) A special resolution was passed at the 2024 AGM. Bylaw changes were made and filed with registries.

Open Resolutions include:

2021-02 Equitable Access to Funding for Rural and Remote Housing and Homeless Resources

Board members and staff met with other organizations (RDN and ASCHA) and municipalities to discuss the issue and learn what is available to support rural homeless initiatives.

A presentation was made by Kayla Blanchette and Bobby-Jo Stannard to Alberta Homelessness Advisory Panel (AHAP) focusing on the role of FCSS in communities.

2022-01 Centralized Call Centre Process to Access Alberta Supports Services

The FCSSAA continues to monitor feedback from FCSS programs. FCSSAA President, Kayla Blanchette met with ADM, Jenn Annderson and ADM, Toby Schneider to discuss the progress. The updated Alberta Works contact list was shared with FCSS offices.

2024-01 Commitment to Address Food Security in Alberta

FCSSAA participated in a [media release](#) related to funding for food security.

This resolution was discussed with ADM, Jenn Anderson.



Goal 6: Outcomes and Performance

FCSSAA collects, evaluates, and communicates member data, feedback, and information to understand the achievement of organizational strategies and outcomes, and to make data-informed decisions about member services.

MEMBERSHIP SURVEY

Regular evaluation is a vital part of FCSSAA's commitment to serving and supporting our membership.

The 2025 FCSSAA Member Survey provided valuable insights into the composition, engagement and priorities of respondents.

The information will help to inform the Association's strategic plan in 2026.

[\(View the results report\)](#)

Response rates climbed in 2025, 199 members completed the survey –



up 25%
from 160 in 2022

Highlights from the data include:

The Annual Conference and Regional Meetings continue to receive strong support, with **77%** of respondents rating them as important or very important.

Support for the Directors' Network remains strong, with **76%** agreeing it is an important part of the FCSSAA, **73%** valuing its role in knowledge-sharing and **81%** supporting its representation on the FCSSAA board.

Member Service Priorities

Connection with other FCSS programs ranked highest in importance (**96%** agree/strongly agree).

Other highly valued services include:
information sharing (**91%**),
program advice/support (**90%**),
access to other FCSS Directors (**83%**).

Advocacy & Organizational Perception

74% of respondents agree or strongly agree that the FCSSAA is strategic in its advocacy approach.

73% agree that FCSSAA effectively coordinates advocacy efforts with members.

Communication Preferences

Direct email remains the most preferred communication method (**90%** of respondents).

In-person events and e-newsletters are also widely favored (about **50%** preference).



DIRECTORS' NETWORK COMMITTEE ANNUAL REPORT - 2025

The purpose of the Directors' Network (DN) Committee is to ensure FCSS Directors from across Alberta, in communities large and small are well connected with one another, have access to relevant training for their unique leadership role, and convey information to the FCSSAA Board to help further its objectives.

Objective 1: Ensure annual learning opportunities are available for FCSS Directors

Objective 2: Create opportunities to ensure FCSS Directors feel connected to one another and the provincial FCSS "family"

Objective 3: Provide the FCSS Director perspective at the Board level.



Objective 1: Directors' Network Conference held April 29, 30, & May 1st in Lloydminster. The theme of the 2025 Provincial Directors Network Conference, held April 29, 30, & May 1st in Lloydminster, was Bridging Borders – Partnerships and Collaboration and provided a valuable platform for FCSS (Family and Community Support Services) directors to connect, learn, and share insights. As always, the event began with a New Directors Meeting, which fostered relationships and offered guidance for those new to their roles. Over the course of the conference, attendees participated in sessions and networking opportunities that focused on the 3C's – Connect, Communicate and Collaborate!

The 2025 Directors Network Conference successfully reinforced the importance of prevention, support, and collaboration in community services, while fostering a strong sense of connection among FCSS directors.

Objective 2: Directors' Network Regional Representatives met as a Committee in February, May, and October this year. We saw some significant changes in the regional representatives in 2025. We would like to say a huge thank you to Lynne, Terah, Tracey, and welcome Dawn from Viking/Beaver and Michele from Hanna as East Central representatives, and Shona from Medicine Hat as a South Region representative.

Director's Network was able to provide feedback to the Government of Alberta on the prevention role in homelessness to the Alberta Housing Panel, support for the Accountability Framework training and the revision of the Program Advice Inventory Listing (PAIL), and attend the Rural Municipalities Association, Alberta Municipalities Conferences and FCSSAA Board meetings. Members have also been invited to connect with Impact Alberta and Sagesse.

We also have been developing a Director's Network Mentorship Program. Crystal Zens in Lacombe has been leading a committee to pilot a new and exciting opportunity for seasoned directors to support new directors on an ongoing basis. Currently, 3 matches are going through the program and will provide valuable feedback for our official launch in 2026. Stay tuned!



Objective 3: Four Directors from the Directors' Network Committee are appointed as members of the FCSSAA Board. Our representatives for 2025 were Crystal Tremblay (Yellowhead), Tracy Proulx (Northeast), Zakk Morrison (South) and Bobby-Jo Stannard (West Central).

My term as Chair of the Directors' Network Committee is completed and I am excited to announce Zakk Morrison and Tracy Proulx as Co-Chairs for 2026.

We look forward to working with the FCSSAA Board and staff to developing additional learning opportunities in 2026 and continue working to represent the interests of the many talented and dedicated FCSS Directors across the Province.

Respectfully Submitted by

Bobby-Jo Stannard
Committee Chair, Directors' Network
Regional Representative – West Central Region





FCSS ASSOCIATION BOARD 2026

After election of the FCSSAA President at the AGM, the full slate of board members will be announced. For your convenience, following is a list of the FCSSAA regions with space to record names of regional representatives. Along with Directors' Network representatives noted below, this will be your FCSS Association Board for 2026.

_____	President (elected at the AGM)
_____	Vice President (elected at the 1 st Meeting of the Board)
_____	Calgary-Bow River Region (Calgary)
_____	Calgary-Bow River Region (Bow River area)
_____	East Central Region
_____	Edmonton-Evergreen Region (Edmonton)
_____	Edmonton-Evergreen Region (Evergreen area)
_____	Northeast Region
_____	Northwest Region
_____	South Region
_____	West Central Region
_____	Yellowhead Region

Directors' Network representatives to the FCSS Association Board for 2026, elected at the October 2025 Directors' Network meeting, are:

Tracy Proulx	Westlock and District FCSS (Co-Chair, Directors' Network)
Zakk Morrison	Barons-Eureka-Warner FCSS (Co-Chair, Directors' Network)
Crystal Tremblay	Smoky River FCSS
Tara Gilchrist	Canmore FCSS



